

# FAQs FOR STUDENTS INTERESTED IN THE FEMTEC GMBH CAREER-BUILDING PROGRAMME

As of: January 2020

## 1. What is the Career-Building Programme?

The Career-Building Programme is designed for three semesters and prepares female STEM students specifically for professional practice and future management tasks. In terms of content, the programme consists of several modules: in the summer and winter schools, training on current topics from professional practice, career development and career building is offered. Excursions to the partner companies of Femtec GmbH provide the opportunity of establishing contacts at an early stage. Individual career advice and membership of the lively Femtec network contribute to your professional development.

## 2. When do the schools take place?

The bi-annual schools of the Career-Building Programme usually start at the end of March and the end of September and continue for a week. The schools of the first two semesters finish with a four-day excursion. A total of three consecutive and interrelated schools will be completed.

The current school dates can be found on our website.

## 3. Which services are provided by Femtec?

Femtec offers you the following benefits:

- Free seminars, workshops and excursions
- Exclusive contacts and career entry opportunities with partner companies
- Participation in an innovation workshop
- Individual support and consultation until your career entry
- Membership of the Femtec network
- Access to the Femtec Alumnae e.V.
- The participation in the programme corresponds to a scholarship worth 10,000 Euros

In addition, Femtec GmbH takes care of the bus transfer between the excursion locations. Femtec will also cover the costs for accommodation and meals such as breakfast and lunch during the excursion period.

#### 4. What are the scholarship holders' costs?

The accommodation in Berlin, as well as meals and transport, are to be organised and provided independently by the scholarship holders. This also applies to the journey to the first excursion location as well as the journey home on the last day. Some partner universities offer partial scholarships to cover travel and accommodation costs. Please contact your local university coordinator for further information.

#### 5. Who can apply?

The Career-Building Programme is aimed at female students at RWTH Aachen, TU Berlin, TU Darmstadt, TU Dresden, Karlsruhe Institute of Technology, TU Munich, University of Stuttgart and ETH Zurich who are studying in one of the following faculties: Mathematics, Computer Science, Physics, Astronomy, Chemistry, Mechanical/Process Engineering, Industrial Engineering, Business Informatics or Electrical Engineering. You should be in the master programme, about 1.5 years before graduation.

#### 6. I am not studying at a partner university of Femtec GmbH. Can I still apply?

Unfortunately, students from other universities cannot apply.

#### 7. How do I apply for the Career-Building Programme?

You can apply for the programme twice a year in spring or autumn (usually April/October). The exact dates will be announced in advance on the Femtec website. You can apply online using an application tool.

#### 8. Where does the Assessment Centre take place?

The AC is usually carried out locally at your respective university. Alternatively, we also organise assessment days in partner companies located near the respective university.

#### 9. What can I expect at the Assessment Centre?

The AC lasts approximately three quarters of a day during which you are invited to attend an interview as well as individual and group exercises. In addition to representatives of the respective partner university, company representatives and alumnae will be present as observers.

## 10. What does Femtec expect and require from the scholarship holders?

With the Career-Building Programme we would like to encourage and support you during your studies and your career start. Femtec is committed to ensuring that more talented young women successfully complete their studies and are successful and take joy in their careers. Our expectation of you is simply to show commitment and actively participate in the programme! We expect a high level of engagement from you, which will also be shown to you by all participants in the Femtec network.

## 11. What happens to my data?

With your application you agree to the use of your data within the following guidelines:

- Your application for the Career-Building Programme takes place via our digital platform Femtec Campus. The data you enter there can only be viewed by employees of the Femtec coordinator at your university and by employees of Femtec GmbH until the end of the pre-selection period (usually one week after the application deadline). The application may include a link to a video pitch.
- In case you receive a rejection after the pre-selection, your data will be deleted.
- Until the end of the selection phase, your data will only be available to the people involved in the selection process. These are employees of Femtec, your university and our partner companies who will participate in the Assessment Centre as observers. You can find the current partner companies on our website.
- In case you are rejected after the Assessment Centre your data will be deleted after the end of the selection phase.